



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 07-10-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 10, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of July 14, 2014

July 14, 2014 Monday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse, Rm 203
	Drainage Board	9:30 a.m.	Jefferson County Courthouse, Rm 202
	*Farmland Conservation Easement Commission (Agenda Revised)	12:30 p.m.	Jefferson County Courthouse, Rm 203
July 15, 2014 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
July 16, 2014 Wednesday	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse, Rm 112
	Traffic Safety Commission	1:00 p.m.	Highway Admin Building 141 W. Woolcock St, Jefferson
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
July 17, 2014 Thursday	Finance Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse, Rm 205
July 18, 2014 Friday	No Scheduled County Meetings		
July 19, 2014 Saturday	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
July 20, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, JULY 14, 2014

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Site Inspections of Petitions to be Presented in Public Hearing on July 17, 2014**
CU1787-14 – William Stade, **N3660 STH 89**, Town of Jefferson
R3740A-14, R3741A-14 & CU1785-14 – Jon Bound/Humane Society of Jefferson
County Property, **W6510 & W6490 Kiesling Rd**, Town of Jefferson
CU1789-14 – Dale Overson, **W6783 & W6785 Westphal Ln**, Town of Waterloo
R3739A-14 & CU1784-14 – Anthony Buonincontro, **N3784 N Oakland Rd**, Town of Oakland
CU1788-14 – Steven & Carol Mertins, **N9146 Klug Ln**, Town of Waterloo
R3742A-14 – Lloyd Holterman, **N8632 CTH X**, Town of Watertown
R3738A-14 – Timothy May/Anthony & Rose Vrtis, at/near **N8344 Hustisford Rd**, Town of Ixonia
R3729A-14 – John & Geraldine Franz, **W2298 STH 16**, Town of Ixonia
CU1786-14 – Robert & Catherine Muchka, **W1342 CTH B**, Town of Concord
- 7. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

JEFFERSON COUNTY FARM DRAINAGE BOARD
Monthly Board Meeting
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

July 14, 2014
9:30 a.m.

AGENDA

1. Call meeting to order
2. Pay Bills
3. Drain 45 - Spielvogel Drainage Complaint
4. Motion to adjourn



Farmland Conservation Easement Commission Agenda

***REVISED 07-10-2014**

**Jefferson County Courthouse, Room 203
311 S Center Ave
Jefferson, WI 53549**

Monday, July 14, 2014 12:30 pm

Members: Margaret Burlingham (Chair), Walter Christenson (Vice Chair), Steve Nass (Secretary), Mariah Hadler and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance With Open Meetings Law Requirement
4. Review of Agenda
5. Public Comment
6. Communications
7. Review & Approval of the June 9, 2014 meeting minutes
8. Discussion and possible action on PACE applications
 - a. Greg Wilke, Town of Waterloo
 - b. Clifford Haberman – Town of Milford
 - c. Gary & Mary Ann Kunz Trust – Town of Sumner
 - d. Duane Koch – Town of Farmington
9. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements.
10. ***Review of Current Budget and Discussion of 2015 Budget**
11. Discussion on Land and Water Conservation and Zoning Department support of the Farmland Conservation Easement Commission
12. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach.
13. Future Meeting Dates
 - a. August 11, 2014 at 12:30 pm in Room 203
 - b. September 8, 2014 at 12:30 in Room 203
 - c. October 13, 2014 at 12:30 in Room 203
 - d. November 10, 2014 at 12:30 in Room 203
 - e. December 8, 2014 at 12:30 in Room 203
14. Suggestions for the Next Agenda
15. Adjourn

***The Commission may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

July 15, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of June 17, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Consideration to create one part-time Aging and Disability Resource Specialist position at Human Services
10. Consideration to create one part-time Disability Benefit Specialist at Human Services
11. Review and approval of amendments to *Jefferson County Affirmative Action and Equal Employment Opportunity Policy* to comply with new regulations and current practice
12. Review and possible recommendation to amend Personnel Ordinance HR0645, Holidays, to conform with the practice at the Highway Department during their four 10-hour day schedule
13. Review of Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time, and Equipment Operator Pay, including wage compression affect with Highway Lead Workers. ***Items 13 and 14 will be addressed at 9:00am with Charles Carlson from Carlson Dettmann Consulting available by telephone conference.***
14. Review of pay structure and exempt status for Sergeants and possible recommendation for adjustment of wages
15. Consideration for Jefferson County to become a Wellness Partner with Anytime Fitness to support and promote Health and Wellness for Jefferson County employees and their families
16. Set next meeting date and agenda
17. Adjournment

Next scheduled meeting: August 19, 2014 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
"Working Together to Protect & Enhance the Environment"
Jefferson County Courthouse, 311 S Center Ave, Rm 112
Jefferson, WI 53549-1701
Wednesday, July 16, 2014 ~ 8:00 a.m.

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

- 1) Call to Order
- 2) Roll Call (Establish a Quorum)
- 3) Certification of Compliance with the Open Meetings Law
- 4) Review of the July Agenda
- 5) Review and Approval of the June 18, 2014 Meeting Minutes
- 6) Citizen Comments
- 7) Communications
 - a) Department of Agriculture, Trade & Consumer Protection (DATCP) Report.
- 8) Natural Resources Conservation Service Report (NRCS)
- 9) Non-Metallic Mining Program Overview - Gerry Kokkonen
- 10) Farmland Conservation Easement Commission (FCEC) Transition Discussion
- 11) Authorization to Apply for the for Rock Lake Shoreland Assessment Grant.
- 12) Budget request for 2015
- 13) Notice of Noncompliance - Farmland Preservation Program (FPP)
- 14) Cancellation of Noncompliance - Farmland Preservation Program (FPP)
- 15) Monthly Financial Report
- 16) Set Next Meeting and Possible Agenda Items
- 17) Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County Traffic Safety Commission
Jefferson County Highway Department
Administration Building – Committee Room
141 West Woolcock Street
Jefferson, WI 53549
Meeting Agenda
July 16, 2014
1:00 P.M.

Committee Members: Delzer – Chair, Neupert, Aslesen, Jenswold, Mayer, Milbrath, Cooper, Kern, Kutz, Hinzmann

1. Call meeting to Order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Approval of the April 23, 2014 meeting minutes
6. Communications
7. Public Comment
8. Old Business
 - a. Discuss truck traffic and highway safety on STH 89 (Fort Atkinson - US 18)
9. New Business
 - a. Discuss County Trunk Highway Y (US 18 to Town Line Rd.) -safety and speed concerns (Marilyn Riedel)
 - b. Discuss County Trunk Highway B (Industrial Drive to Harvey Rd.) - safety and speed concerns (Lake Mills City Council)
 - c. Discuss pavement rutting concerns on US 18 in Jefferson County
10. Traffic Accident Spot Map – Jefferson County Sheriff's Department
11. WisDOT – Southwest Region, Madison – Traffic Section
12. WisDOT-Bureau of Transportation Safety - Transportation Safety Report
& Highway Safety Input
13. Wisconsin State Patrol - Report
14. Date of next meeting (1:00 pm October 15, 2014)
15. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department Conference Room
July 16, 2014
1 p.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Election of Officers
7. Approval of May 21, 2014 Meeting Minutes
8. Communications
9. Financial Report
 - a. Income Statement
 - b. Vehicle Usage Report
 - c. 2015 Budget Prep and Finance Committee Hearing Date/Time
10. Operational Update of the Environmental Health Program
11. Jail Strategic Plan Presentation – Kathy Eisenmann
12. Public Health Preparedness
13. Public Health Program and Review of Statistics
 - a. Communicable Disease Cases Reported
 - b. 140 Review
 - c. Public Health Nurse Hire
14. Personal Care Program and Review of Statistics
15. Director's Report
 - a. County Board Report
 - b. Director's Report
16. Status of Rock River Free Clinic and Community Dental Clinic
17. Next Meeting Date/Time/Agenda Items: September 17, November 19, 2014
18. Adjourn

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, July 17, 2014

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Poulson, Blane
	Braughler, James (Vice Chair)	Schroeder, Jim
	Hanneman, Jennifer (Secretary)	

1. Call to order.
2. Roll call (establish a quorum).
3. Certification of compliance with the Open Meetings Law.
4. Review of the agenda.
5. Citizen comments.
6. Approval of Finance Committee minutes for June 12, 2014.
7. Communication.
8. Presentation from CliftonLarsonAllen regarding the 2013 Financial Report and Audit.
9. Discussion and possible action on bond issuance for the Highway Facility (Presentation from Ehlers).
10. Monthly Financial Report for May 2014-Finance Department.
11. Monthly Financial Report for May 2014-County Clerk.
12. Monthly Financial Report for May 2014-Treasurer.
13. Monthly Financial Report for May 2014-Child Support.
14. Discussion of funding for projects related to the new Highway Facilities.
15. Review and discussion on 2014 projections of budget vs. actual.
16. Discussion and possible action to set the final dental rates for 2015 budget.
17. Update on the 2015 budget process.
18. Update on contingency fund balance.
19. Set future meeting schedule, next meeting date, and possible agenda items.
20. Payment of invoices.
21. Adjourn.

Next scheduled meetings:	Thursday, August 14, 2014 Regular Meeting
	Monday, September 8, 2014 Budget Meeting
	Wednesday, September 10, 2014 Budget Meeting
	Thursday, September 11, 2014 Regular and Budget Meeting
	Friday, September 12, 2014 Budget Meeting
	Thursday, October 9, 2014 Regular Meeting

All meetings are scheduled to begin at 8:30 am in Room 112 unless otherwise noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: July 17, 2014

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 17, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM R-2, RESIDENTIAL AND A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3737A-14 – Timothy May/Anthony & Rose Vrtis: Create a 12.46-acre A-2 zone from part of PIN 012-0816-1912-000 (15.52 Acres) which is partially zoned R-2 and partially A-1, owned by Timothy May; and from PIN 012-0816-1913-008 (15.8 Acres), also zoned R-2 and A-1, owned by Anthony and Rose Vrtis. Rezone PIN 012-0816-1913-000 (3 Acres) owned by Timothy May at **N8344 Hustisford Rd** to A-2. The sites are in the Town of Ixonia, all near Hustisford Rd.

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3739A-14 & CU1784-14 – Anthony Buonincontro: Rezone PIN 022-0613-1533-000 (4.195 Acres) with conditional use to allow for adaptive reuse of a barn under Section 11.04(f)7 of the Jefferson County Zoning Ordinance, item eee. for conference center, banquet hall and event facility at **N3784 N Oakland Rd** in the Town of Oakland.

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-2, AGRICULTURAL AND RURAL BUSINESS AND A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3740A-14, R3741A-14 & CU1785-14 – Jon Bound/Humane Society of Jefferson County Property: Rezone PINs 014-0614-2014-001 (2 Acres) and 014-0614-2123-001 (2.6 Acres) to create a 0.38-acre A-2 zone with conditional use for storage of contractor's equipment and a 1.72 acre A-3 lot, both at **W6510 Kiesling Rd** and a 2.4-acre A-3 lot at **W6490 Kiesling Rd**, all in the Town of Jefferson.

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3729A-14 – John & Geraldine Franz: Create a 5-acre farm consolidation lot at **W2298 STH 16** from part of PINs 012-0816-0743-000 (37.635 Acres) and 012-0816-1812-000 (29.08 Acres) in the Town of Ixonia.

R3742A-14 – Lloyd Holterman: Create a 1.3-acre farm consolidation lot at **N8632 CTH X** in the Town of Watertown from part of PIN 032-0815-1532-000 (37.863 Acres).

CONDITIONAL USE PERMIT APPLICATIONS

CU1786-14 – Robert & Catherine Muchka: Revise the previous conditional use to allow for modification of its conditions of approval regarding sanitary facilities and driveway access. The site is at **W1342 CTH B** in the Town of Concord, on PINs 006-0716-1641-001 (2.54 Ac), 006-0716-1641-002 (2.1 Ac) and 006-0716-1641-003 (7.5 Ac). The properties are zoned Community.

CU1787-14 – William Stade: Revise the previous conditional use to allow an auction facility to operate over ownership boundaries. The site is at **N3660 STH 89** in the Town of Jefferson, on PIN 014-0614-2222-000 (33.857 Acres) in an A-1 Agricultural zone.

CU1788-14 – Steven & Carol Mertins: Conditional use to allow a church as a public/semi-public use at **N9146 Klug Lane** in the Town of Waterloo on PIN 030-0813-1113-001 (1.2 Acres) in an A-3, Agricultural/Rural Residential zone.

CU1789-14 – Dale Overson: Conditional use to allow a church as a public/semi-public use at **W6783 and W6785 Westphal Ln** in the Town of Koshkonong on PIN 016-0514-0824-002 (2.889 Acres). The property is zoned A-3, Agricultural/Rural Residential.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.



Lake Ripley Management District
Meeting of the Board of Directors
July 19, 2014
9:00 A.M. at Oakland Town Hall

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (06/21/2014)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on Ripley Rewards Program
- VII. New Business
 - A. Discussion and possible action on upcoming meeting dates
 - B. Discussion and possible action on Weed Harvesting Program
 - C. Discussion and possible action on Wisconsin Lakes membership
 - D. Discussion and possible action on Rock River Coalition membership
- VIII. Correspondence/Announcements
- IX. Adjournment

Audit Committee Meeting: July 25, 2014 (9:30 a.m. at Oakland Town Hall)
Budget Meeting: August 16, 2014 (9:00 a. m. at Oakland Town Hall)
Annual Meeting: August 16, 2014 immediately following budget meeting